

# Community Grant Application



## Introduction

Hands of Hope welcomes partnerships with organizations looking to support the West Michigan community through the intentional financial support of cancer patients and their families.

We value organizations who recognize and serve the unique needs of cancer patients through their dedication to service, compassion, equity, respect and integrity.

## Eligibility Criteria

- Must be able to show proof of the organization's 501(c) (3) status
- Must be an organization that provides charitable support to cancer patients and their families
- Must be an organization that serves patients and families living in West Michigan
- Must not have received a Hands of Hope grant within 6 months prior to application

## Application Process

Please submit proof of your organization's 501(c) (3) status and provide complete answers to each of the questions below soliciting information about how the organization plans to utilize funding:

1. What is the full name, purpose and mission of your organization?

2. What is the name and title of the person acting as the primary contact, including contact information?

3. Describe the predominate needs of the population that the organization serves and supports.

4. What amount of funding are you seeking?

5. Describe how the organization plans to use the funds to meet the financial and uniquely personal needs of individuals with cancer.

6. Describe the organization's plan for ensuring that resources will provide equitable and diverse support to the West Michigan community.

7. Will funding help to support a new programming initiative? If so, how will you evaluate the project's effectiveness? How do you plan to demonstrate proof of the program launch?

8. Does your organization have sponsorship opportunities? If so, please provide a program tool or access information.

Requests must be submitted at least 14 days in advance of the Foundation's board/committee meeting occurring on the second Tuesday of each month.

Applicants will receive email acknowledgement of application within 48 hours of submission.

**Approval and Disbursement**

- Consideration of applications will take place at the Foundation board/committee meeting directly following submission.
- The decision on the grant request will be communicated by a board representative via email on or before the Friday following the Foundation board/committee meeting.
- After approval, grants will be paid as soon as possible. Funds are issued by check and delivered by US mail.